

NIKKI BRAZIEL

EXPERIENCE

FREELANCE

Editor

Denver, CO
August 2019 – Present

- Copyedited and conducted diversity, equity, and inclusion (DEI) content reviews for textbooks from major academic publishers
- Copyedited press releases and compliance reports for municipal government agency
- Performed developmental editing for book-length works of genre fiction

OCTA

Co-Founder, Chief Operating Officer

Denver, CO
April 2010 – July 2019

- Responsible for \$1 million marketing budget, overseeing all aspects of communications and public relations, social media, email marketing, and trade shows
- Developed and administered multiple crowd funding campaigns generating over \$140,000 in revenue
- Negotiated and managed domestic and international sales and distribution partnerships
- Aided in overseas factory selection and helped coordinate manufacturing processes
- Sourced team players and advisors in all departments, managing hiring and employee intake

SPACE SCIENCE INSTITUTE

Education Coordinator

Boulder, CO
April 2009 – April 2010

- Served as project coordinator for six federally funded research awards
- Wrote and edited monthly newsletters, press releases, and annual reports
- Created sales collateral and located buyers for museums exhibits

JENNER & BLOCK LLP

Marketing Intern

Chicago, IL
March 2008 – January 2009

- Created a SharePoint public relations intranet, as well as an integrated calendar of award and editorial deadlines
- Used Content Manager to write, edit and post news items to website and to maintain attorney biographies
- Created story line-ups for firm newsletters and copy-edited marketing materials

SOURCEBOOKS, INC.

Editorial Intern, Sourcebooks Shakespeare

Naperville, IL
March 2007 – August 2007

- Copy-edited manuscripts, cross-referenced Quartos and Folios, contributed Through Line Numbering
- Helped write explanatory footnotes, checked facts and definitions for accuracy
- Collected, selected and obtained rights to digital media, audio and photo, for use in publication
- Tracked costs, prepared invoices and check requests, corresponded with contributing authors

EDUCATION

WESTERN COLORADO UNIVERSITY

Master of Fine Arts in Creative Writing

Gunnison, CO
July 2023

UNIVERSITY OF CHICAGO, GRAHAM SCHOOL

Certificate in Editing

Chicago, IL
May 2021

DEPAUL UNIVERSITY

Bachelor of Arts in English, *Magna Cum Laude*

Chicago, IL
June 2008

SKILLS & INTERESTS

Professional Development: Coursework at Lighthouse Writers Workshop, including six eight-week fiction writing courses, three four-week novel bootcamp sessions, and thirty-one craft seminars; training through the Creative Nonfiction Foundation; attendance at the Annual Conference & Bookfair hosted by Association of Writers & Writing Programs

Honors: DePaul University Dean's Award for Scholastic Excellence, Presenter at Sigma Tau Delta's DePaul Chapter Research Colloquium in English & Writing, National Council of Teachers of English Award, Smith College Book Award, 2001 IHSA All-State Debate Team

Volunteering: Vice Chair of the Denver Citizen Oversight Board; Volunteer aide for a legislator in the Colorado General Assembly; Archival assistant in the Tenth Mountain Division Collection in Western History and Genealogy at the Denver Public Library